

406. Authority to Transact Business on Behalf of the Board

I. Authority to Effect Transactions Involving University Funds

Board Rule 405 establishes appropriate processes involved in the deposit of University funds. In addition, the Board must designate by Resolution those university officials who are authorized to effect transactions involving those accounts, i.e., those with the authority to sign checks, initiate wire and automatic funds transfers, or otherwise withdraw funds from any authorized depository on behalf of the Board or any division of the University. These Resolutions should specify that only those persons named in the most current Resolution for each campus can effect a transaction involving University funds of their respective division of The University of Alabama System. Such authority may not be delegated by the persons so authorized to other persons within the institution.

II. Authority to Contract

The Board must designate by Resolution those university officials who are authorized to enter into a contractual relationship on behalf of this Board. These Resolutions should specify that only those persons named in the most current resolution for each campus can execute a contract or agreement for their respective division of The University of Alabama System.

III. Revisions of Authority

The applicable Resolution for each type of authority on each campus should be revised in its entirety when any change is made, so that the most current resolution listing those persons who have been authorized at each campus of The University of Alabama System can be readily verified by the Secretary to the Board.

(Adopted April 21, 1995 as Rule 422; amended September 15, 1995; amended and renumbered December 5, 1997.)