

**501. Responsibilities of the Academic Affairs, Student Affairs, and Planning Committee**

I. The revised Bylaws of The Board of Trustees (herein called Board) provide for a standing Academic Affairs, Student Affairs, and Planning Committee (herein called Committee) in Article IV Section 2.

II. The Committee's role is advisory to the Board in the areas set out in Article IV Section 2 of the Bylaws unless otherwise provided by the Board.

III. Purposes of the Committee

A. To provide a mechanism through the Chancellor's Office to assist the Board in its policy-making role by providing information and reasoned perspectives regarding academic and student spheres. This would include the following stated functions of the Board:

1. Establish policies and goals of the System and direct the Chancellor to implement and achieve those policies and goals;
2. Review and approve academic plans, including new programs and new units, as well as major modifications to existing programs and units;
3. Upon recommendation of the Presidents, approve the earned degrees awarded.

B. To support the Presidents and their academic affairs and student affairs officers in developing new programs and services, and to serve as advocates for each campus and for the System as a whole wherever and whenever appropriate.

C. To assist the Chancellor in performing the following of his or her stated functions:

1. Implement Board policies, continuously review the administration and effect of these policies, and recommend, for the Board's consideration, modifications to existing policies and new policies at both the institution and System levels;
2. Recommend to the Board the mission, role, and scope of the System and of its respective institutions, and undertake comprehensive strategic and long-range planning;
3. Coordinate all functions of the System to ensure an integrated institution of related and cooperating campuses, with coordinated

educational programs and services so that quality and comprehensiveness are emphasized, cooperation is ensured, and unnecessary duplication is avoided.

4. Strengthen the quality of effort in those programs of teaching, research, and service for which there is the greatest need in the state. This should be accomplished through attraction of new resources, coordination of effort (if such will provide a better total program), through the normal budgetary process (including the development of appropriation requests), and a reallocation of resources if necessary.

#### IV. Major Responsibilities of the Committee

- A. Review the quality/effectiveness of the institutions and their programs. This will be a central focus of the Committee's work.
- B. Review planning strategies and plans that would be developed by the campuses and/or by the System Office.
- C. Review information directly related to programmatic and administrative assessments, evidence/indicators of effectiveness, outcome measures determined by internal and external evaluations, matters of intercampus cooperation, and academic efficiency.
- D. Review financial and facilities plans that impact academic, student, research, and service programs.
- E. Review and recommend organizational structures for academic affairs and student affairs units including the creation or major modifications of colleges, schools, division, departments, centers, etc.
- F. Review and recommend changes in institutional mission/purpose, role, and scope.
- G. Review and recommend the creation of chairs and professorships and appointments to them. (See BR 508-I-B)
- H. Periodically review institutional policies governing tenure and other faculty rights and responsibilities.
- I. Consider and recommend new programs of instruction, research, and service.
- J. Review matters that are developed by the Alabama Commission on Higher Education (ACHE), the State Legislature, or other governmental bodies that affect System institutions.

- K. Review standards recommended by the institutions of the System (i.e. student admission to the institution and to programs, standards of academic progress, honors, graduation requirements, etc., and other student affairs that relate to academic matters).
- L. Review policies and practices of peer institutions and make recommendations regarding the standards used in the System's institutions.
- M. Review and recommend student affairs plans, as appropriate. This also includes the periodic review with the Vice Chancellor for Academic and Student Affairs the items of Committee responsibility covered in Board Rule 200.

(Adopted May 14, 1977; Amended September 17, 1980, Revised September 17, 1999; amended November 14, 2008.)