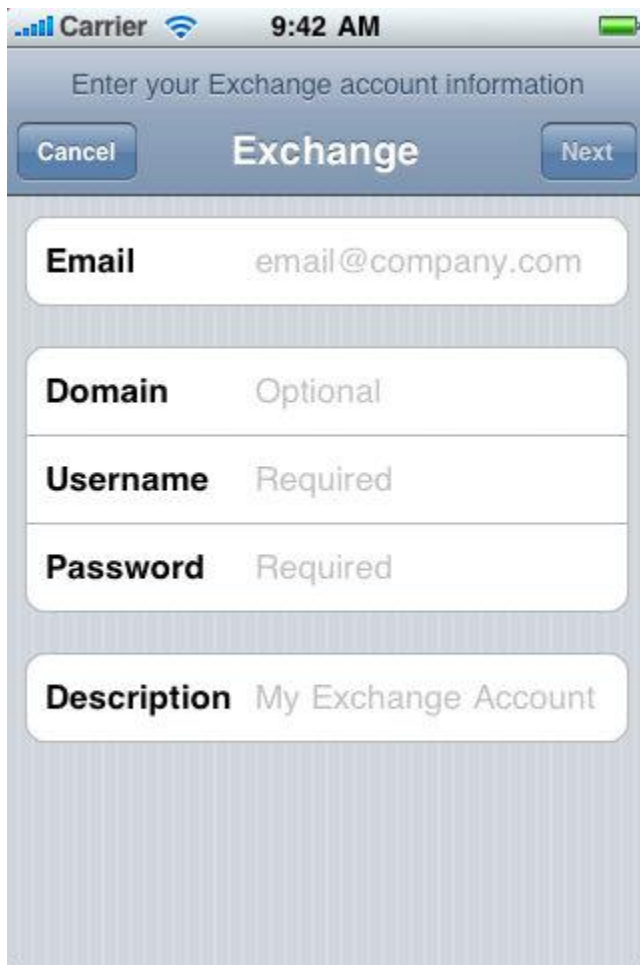


## Setting up an iPhone with your Exchange email

☞ To add an Exchange account to your iPhone, tap **Settings > Mail, Contacts, Calendars > Add Account > Microsoft Exchange**.

☞ On the next screen, enter your complete email address, domain (**uasys.ua-net.ua.edu**), username, password, and a description (which may be anything you like).

A screenshot of an iPhone's 'Exchange' account setup screen. The status bar at the top shows 'Carrier', signal strength, Wi-Fi, the time '9:42 AM', and battery level. The title bar reads 'Enter your Exchange account information' with 'Cancel' and 'Next' buttons. The main form has a title 'Exchange' and several input fields: 'Email' with 'email@company.com', 'Domain' with 'Optional', 'Username' with 'Required', 'Password' with 'Required', and 'Description' with 'My Exchange Account'.

☞ Your iPhone will now try to locate your Exchange Server using Microsoft's Autodiscovery service. If it cannot locate the server, you will see the screen below. Enter your front-end Exchange Server's complete address in the ☞ **Server** field (**webmail.ua.edu**).



Your iPhone will try to create a secure (SSL) connection to your Exchange Server. If it cannot do this, it will try a non-SSL connection. To override the SSL setting, go into **Settings > Mail, Contacts, Calendars**, select your Exchange account, tap **Account Info, Advanced Settings** then toggle the **Use SSL** slider.

☑ Choose which type or types of data you would like to synchronize: Mail, Contacts, and Calendars. Note that by default, only three days' worth of email is synchronized. To synchronize more, go into Settings, then Mail, Contacts, Calendars, select your Exchange account, and tap on Mail days to sync.

Note that after configuring an Exchange ActiveSync account, all existing contact and calendar information on the iPhone is overwritten. Additionally, iTunes no longer syncs contacts and calendars with your desktop computer.



Select info to synchronize using Exchange

Cancel

## Exchange

Save

**Mail**

ON

**Contacts**

ON

**Calendars**

ON