



**University of  
Alabama System**  
*Individually Distinct. Altogether Stronger.*

**THE UNIVERSITY OF ALABAMA SYSTEM OFFICE**

**CHILD ABUSE or NEGLECT REPORT FORM**

To be promptly completed by a person who knows or, in good faith, suspects child abuse or neglect and, upon completion, provided to the police department of your respective campus.  
*(Please print all information.)*

**Date of Report:** \_\_\_\_\_

**Report Submitted To:** \_\_\_\_\_

**Report Submitted By:** \_\_\_\_\_

**Reporter's Home Telephone:** \_\_\_\_\_

**Reporter's Cellphone:** \_\_\_\_\_

**Reporter's E-mail Address:** \_\_\_\_\_

**Reporter's Address:** \_\_\_\_\_

**Name of Child Involved:** \_\_\_\_\_

**Child's Current Location (if known):** \_\_\_\_\_

**Contact Information of Child or Child's Parent/Guardian (if known):**

\_\_\_\_\_  
\_\_\_\_\_

**Name of Accused:** \_\_\_\_\_

**Relationship of Accused to the Child:** \_\_\_\_\_

**Date/Time/Location of incident or observation:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Statement of what occurred or what was observed:**

Provide a detailed description of every explicit detail you can remember and use direct quotations wherever possible. Please include in your statement evidence of previous injuries, if any, to the child and relevant information relating to the cause of any such injuries, including the identity of the person or persons responsible for the same. If additional room is needed, please continue statement on the back of the report.

**CAUTION:** Do not question a child for more information than they volunteer and do not solicit information from a person suspected of improper behavior. Leave that for trained officials.

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Please identify and provide contact information (if known) of all individuals who also know of or suspect the child abuse or neglect that is the subject of this report and briefly explain how they came to know or suspect the abuse or neglect. If additional room is needed, please use the back of the report.

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**Reporter's Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

\*Please contact your respective campus police department with any questions concerning the completion of this report.

**Please deliver completed report to a campus police officer or to the front desk of your campus police department.**