

Directions for searching the minutes of The University of Alabama Board of Trustees

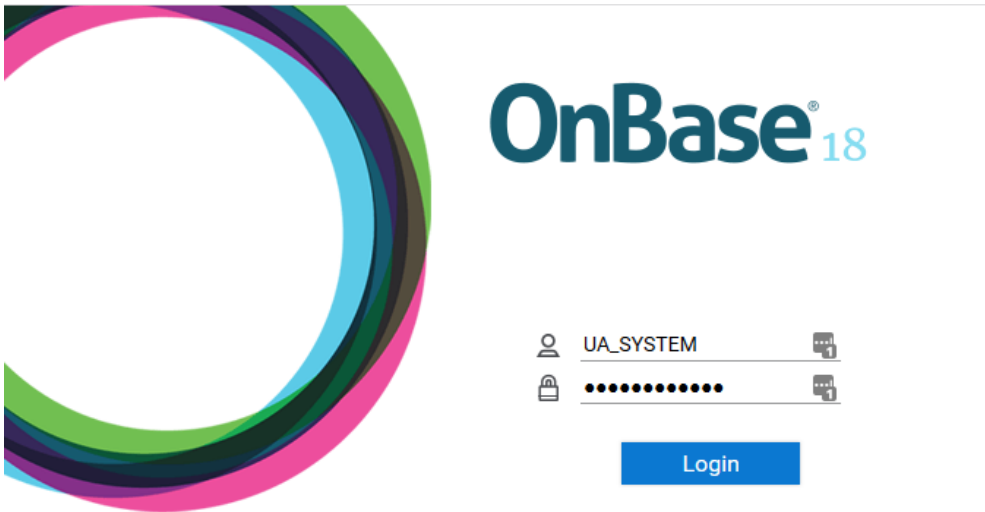
In your browser go to <https://imageweb.uasystem.ua.edu/UASystemsSearch/Login.aspx> (it works best in Google Chrome). Be sure to disable popup blockers.

The username and password should autofill. If they don't, enter the credentials below.

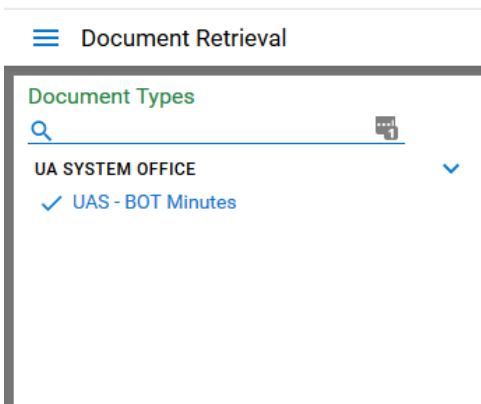
Username: UA_SYSTEM

Password: MD2omJN5gkzq (capitalization matters)

Click the Login button.




On the left side of the screen double click "UAS – BOT Minutes".



Below are the keyword fields you can use to search for your document. Board Meeting Date and Full Text Search will be the most useful.

Search Type
[KEYWORDS](#) [NOTES](#)


Board Meeting Date = 




MM/dd/yyyy

Volume =

Page Numbers =


LegacyId =

 Full-Text Search


   [Search](#)

To search a range of dates double click on the title “Board Meeting Date”. A second date box will appear.

Search Type
[KEYWORDS](#) [NOTES](#)

Board Meeting Date >
06/01/1996  OR

MM/dd/yyyy

Board Meeting Date <
12/31/1996 

MM/dd/yyyy

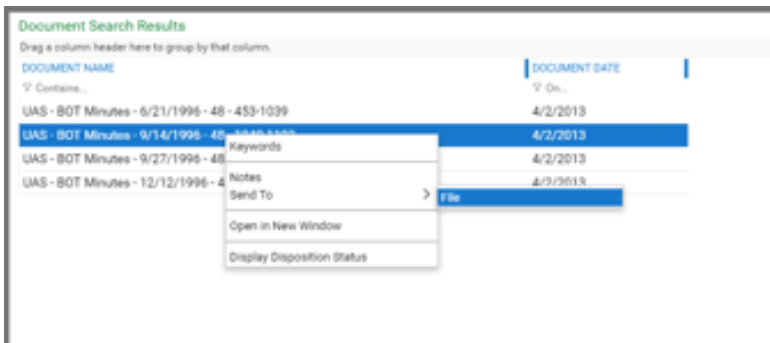
Once you have your keywords filled in, click the Search button. It may take a several seconds for the results to display.

Double click on the document you want to view. It will appear in the window below the result list.

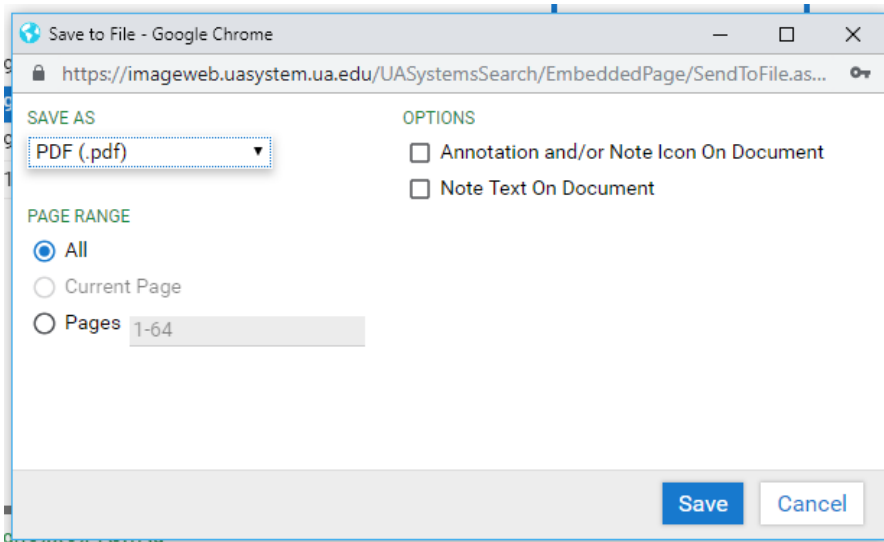
Document Search Results
Drag a column header here to group by that column.

DOCUMENT NAME	DOCUMENT DATE
Contains...	On...
UAS - BOT Minutes - 6/21/1996 - 48 - 453-1039	4/2/2013
UAS - BOT Minutes - 9/14/1996 - 48 - 1040-1103	4/2/2013
UAS - BOT Minutes - 9/27/1996 - 48 - 1104-1702	4/2/2013
UAS - BOT Minutes - 12/12/1996 - 48 - 1703-1922	4/2/2013

The document can be downloaded as a PDF. Right click on the document name and select Send To, File.



In the Save As box, select PDF. Select the Page Range and click Save. It may take a minute or more for the process to finish.



When you have completed your search, please click the triangle next to UA_SYSTEMS_SEARCH and select Logout.

